

Rawlins County Unified School District # 105
Board of Education Meeting Agenda
6:30 p.m., July 18th, 2022
Rawlins County Elementary Board Room

USD #105 MISSION STATEMENT

Unified School District #105 shares responsibility with students, staff and the community in providing a positive learning environment, within the financial means of the district that will allow all students to gain lifelong learning skills necessary to become productive and responsible members of an ever-changing society.

23-001 Approval of Agenda

23-002 Open Forum

23-003 Discussion/Action Consent Agenda

**Approval of Minutes of the June 20th, 2022 Regular Meeting, June 27th, 2022 Special Meeting
Payment of Claims**

23-004 Discussion/Action Reorganization Appointments:

- a) Superintendent of Schools – Eric Stoddard
- b) Clerk of the Board Emily Green
- c) Deputy Clerk – Chandler Pettibone
- d) Treasurer of Board –Susan McCain
- e) Food Service Representative – Emily Green
- f) Hearing Officer for Lunch Applications – Eric Stoddard
- g) KPERs Designated Agent – Emily Green
- h) Truancy Officers, Prior Enrolled Students – Bldg. Principals
- i) Truancy Officers, Non-Enrolled Students – Eric Stoddard
- j) Section 504 Coordinator – Eric Stoddard
- k) Title VI Coordinator – Eric Stoddard
- l) Title VII Coordinator – Eric Stoddard
- m) Title IX Coordinator – Eric Stoddard
- n) Homeless Coordinator – Eric Stoddard
- o) Freedom of Information Officer – Eric Stoddard
- p) District Custodian of Records – Emily Green
- q) RCHS Custodian of Records – Jeff Samson
- r) RCES Custodian of Records – Lacy Sramek
- s) School Attorney – KASB Legal Department
- t) Petty Cash Limits:
 - i. USD Office \$500 ii. RCHS \$300 iii. RCES \$300
- u) Employee Bonds: i. Clerk \$25,000 ii. Treasurer \$25,000 iii. Superintendent \$25,000
- v) Official Newspaper of Legal Publications: Rawlins County Square Deal
- w) Designating The Bank as the official depository of funds for the district.
- x) Adoption of 1,116 Hour Calendar
- y) Adopt GAAP Waiver Resolution
- z) Adopt Mileage Payment Amount at the state rate of \$0.585
- a1) Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments
- a2) Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d
- a3) Designate March 10, 2023 and April 10, 2023 as inclement weather make-up days.

a4) Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance

23-005 Discussion/Action Appointment of NKESC Board Representative

The board needs to appoint a NKESC Board Representative for USD 105. This needs to be one of our board members.

23-006 Discussion/Action Appointment of Northwest Tech Board Representative

The board needs to appoint a Northwest Tech Board Representative for USD 105.

23-007 Discussion/Action RCHS Vocal Program

Mrs. Wombacher will be in attendance to request new consort uniforms, request funds for the National Anthem Project, and to discuss RCHS Consort's invitation to Branson.

23-008 Discussion/Action Approval of God's Little Saints transportation request

In the past USD 105 has provided transportation to their preschool. I recommend we grant the request to God's Little Saints Preschool.

23-009 Discussion First Reading Student/Staff Technology Policy

Chandler will be in attendance to discuss updating Student Technology Policy and introducing similar policy for staff. This is a first reading, so no action will be needed.

23-010 Discussion/Action Policy Second Reading

Both are considered for Second Reading of Open Forum Policy and Maintenance Director Job Description. As this is the second reading, I recommend the Board approve the following policies.

- a. Attached is the policy followed regarding Open Forum at the May Board meeting.
- b. Job Description: Maintenance Director-Attached is the Maintenance Director Job Description

23-011 Discussion/Action of USD 105 Facilities

- a. District-Concrete Pad for Fuel Tanks
- b. RCHS-Locker Room, Auditorium Ceiling

23-012 Discussion/Action Preliminary Budget Figures

Attached are preliminary Budget Documents for next year's budget. I highly recommend the Board's approval for us to move forward with the process of the district exceeding the Revenue Neutral Rate. This is not the meeting where the Board gives final approval of the budget.

23-013 Administrator Reports

23-014 Executive Session

- a. Non-Elected Personnel-Hires, Resignations, Retirements, Transfers
- b. Administrative Staff Salaries

23-015 Action on Executive Session

- a. Approval of any Hires, Resignations, Retirements, Transfers
- b. Approval of 2022-23 Administrative Staff Salaries

23-016 Adjournment