

Rawlins County Unified School District #105  
Board of Education Meeting Minutes  
7 p.m., October 22, 2019  
Rawlins County Elementary Board Room

Board members present: Dianna Kastens, Megan Rippe, Del Hawkins, Bill Finley, Jessica Miller  
Others present: Susie McCain, Matt Smith, Alyssa Vanderhoof, Erica Smith, Angela Ketterl, Sara Schmidt, Wesley Dreyer, Ami Klein,

20-059 Approval of Agenda

Motion by Jessica Miller, second by Del Hawkins to approve agenda as presented. Carried 5-0.

20-060 Approval of Minutes of October 22, 2019

Motion by Del Hawkins, second by Megan Rippe to approve the Minutes of October 22, 2019. Carried 5-0.

Public Presentations

20-061 Auditor Report

Angela Ketterl gave the audit report for the 2018-2019 school year. Angela stated that with the change in accounting software that there would be an increase in the audit for the 2019-2020 school year with the fee billed at standard hourly rate up to \$1500.

Discussion/Possible Action

20-062 Band Trip

Sara Schmidt was present to provide details of an alternate band trip to Worlds of Fun in Kansas City. Motion by Del Hawkins second by Megan Rippe to approve the band trip to Kansas City during Spring, 2020. Carried 5-0

20-063 Cheylin Band Instruments

Sara presented additional information on the number of instruments that could be rented from Cheylin School District. She will negotiate further relative to the rental price and report to Superintendent.

20-064 RCES Gym AC

Motion by Jessica Miller second by Megan Rippe to approve the RCES Gym Air Conditioning Bids by All Over Heating/Cooling in the amount of \$21,460 for a 20 ton Rheem AC Unit and the Electrical Bid from Gary's Electric in the amount of \$6,581. Carried 5-0.

## Action Items

### 20-065 Audit Proposal for 2019-2020 School Year

Motion by Megan Rippe second by Jessica Miller to accept the 2018-2019 audit report and to approve the audit proposal of Adams, Brown, Beran and Ball for the 2019-2020 school year audit with the approval of the addition fee amount of up to \$1500. Carried 5-0.

### 20-066 Check Signatures

Motion by Jessica Miller second by Del Hawkins to approve only two signatures on the district checks effective October 1, 2019 to November 1, 2019. Carried 5-0.

### 20-067 Authorized Food Service Representative

Motion by Megan Rippe second by Del Hawkins to designate Susie McCain as Food Service Representative effective October 1, 2019. Carried 5-0.

### 20-068 Designated KPERS Agent

Motion by Dianna Kastens second by Megan Rippe to name Dana Philpott as KPERS Designated Agent effective September 23, 2019. Carried 5-0.

### 20-069 District Credit Cards

Motion by Del Hawkins second by Dianna Kastens to approve designating Wesley Dreyer and the new Clerk, Emily Green, as the authorizing official for USD 105 district credit cards issued by The Bank and approval for the additional card for Rawlins County High School Principal Matt Smith. Additionally, approval given for cards for Rawlins County Elementary Principal, Alyssa Vanderhoof, and Rawlins County Clerk of Board, Emily Green. Carried 5-0.

### 20-070 Board Member Vacancy

Motion by Jessica Miller second by Del Hawkins to adopt a Resolution of Vacancy for the Board Vacancy in Member District 6 and applications due no later than November 8, 2019. Carried 5-0.

### 20-071 Payment of Bills

Motion by Dianna Kastens second by Megan Rippe to approve the payment of claims as presented. Carried 5-0.

### 20-072 Administrator Reports

### 20-073 Executive Session for Non-Elected Personnel.

Motion by Dianna Kastens second by Del Hawkins to go into executive sessions for non-elected personnel to protect the privacy of the individual for a period of 15 minutes and to return to regular session in this room at 8:41 p.m. Carried 5-0.

Motion by Megan Rippe second by Del Hawkins to extend executive session for 10 minutes until 8:51 p.m. Carried 5-0.

20-074 Hiring Clerk of Board

Motion by Dianna Kastens second by Megan Rippe to approve a contract of employment for Clerk of the Board to Emily Green effective November 1, 2019. Carried 5-0.

20-075 Hiring Assistant HS BB Coach

Motion by Del Hawkins second by Jessica Miller to hire Rob Beckman as Assistant HS BB Coach. Carried 5-0.

20-076 Adjournment

Motion by Bill Finley second by Jessica Miller to adjourn. Carried 5-0.

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Clerk of Board