

Rawlins County Unified School District # 105  
Board of Education Meeting Minutes  
July 15, 2019  
Rawlins County Elementary Board Room

A regular board meeting for Board of Education Rawlins County Unified School District #105 was held on Monday, July 15, 2019 at 6:30 p.m. in the board room at Rawlins County Elementary School.

Board Members Present: Dianna Kastens, Megan Rippe, Scott Beims, Bill Finley, Del Hawkins, Isaac Marintzer and Jessica Miller(Newly Appointed at Meeting)

Others present were Wesley, Dreyer, Alyssa Vanderhoof, Matt Smith, Kristy Miller, Jessica Mews, Norman Miller, Lara Zodrow, Emily McQuitty, Erica Smith, Ray Lofland, Brenda Schilde, Amy Mosley, Jessica Withington, Fire Alarm Specialists Representatives, Mica Johnson, Dana Juenemann, Lacy Sramek, and Amber Mangers.

**Routine Items**

**20-001** – Approval of Agenda – Del Hawkins made a motion to approve the agenda with the following amendments: Move 007 E Official Depository Bank to 007A, Add 016A St. Catherine’s Hospital priority services agreement, 016B Athletic Trainer contract, 021 Cross Country Coach, and 022A possible action on Cross Country Coach. Isaac Marintzer seconded. Motion carried 6-0.

**20-002** – Approval of Minutes – De Hawkins made a motion to approve the minutes from June 24, 2019 as presented. Megan Rippe seconded. Motion carried 6-0.

**Action Item**

**20-003** – Election of Officers – Del Hawkins made a motion to keep the officers the same until January when they will have to elect new ones due to legislation changes. Isaac Marintzer seconded. Motion carried 6-0.

**Public Presentations**

**20-004** – None Scheduled

**Action Items**

**20-005** – Selection of Replacement Board Member – Dianna Kastens asked Amy Mosley and Jessica Miller three questions about wanting to be a board member while other stepped out. After both interviews were done Dianna Kastens asked for a vote and Jessica Miller won 5-1 over Amy Mosley. Jessica Miller is the new appointed board member to replace Wesley Dreyer in position number 3. Kristy Miller swore her in at the meeting.

**20-006** – Meeting Times – Megan Rippe made a motion to accept the meetings times per KSA 72-8205. All Board of Education meetings will commence at 6:30 p.m. and shall be held on the third Monday of each month in the Board of Education Meeting Room at 205 N. 4th Street, Atwood, Kansas.

**20-007** –Consent Agenda -- Reorganization

Appointments:

- a) Superintendent of Schools – Wesley Dreyer
- a) Clerk of the Board – Kristy Miller
- b) Deputy Clerk – Susan McCain

- c) Treasurer of Board – Dana Philpott
- d) Food Service Representative – Kristy Miller
- e) Hearing Officer for Lunch Applications – Wesley Dreyer
- f) KPERS Designated Agent – Kristy Miller
- g) Truancy Officers, Prior Enrolled Students – Bldg. Principals
- h) Truancy Officers, Non-Enrolled Students – Wesley Dreyer
- i) Section 504 Coordinator – Wesley Dreyer
- j) Title VI Coordinator – Wesley Dreyer
- k) Title VII Coordinator – Wesley Dryer
- l) Title IX Coordinator – Kristy Miller
- m) Homeless Coordinator – Wesley Dreyer
- n) Freedom of Information Officer – Wesley Dreyer
- o) District Custodian of Records – Kristy Miller
- p) RCHS Custodian of Records – Matt Smith
- q) RCES Custodian of Records – Alyssa Vanderhoof
  - a. School Attorney – KASB Legal Department
  - b. Petty Cash Limits:
    - i. USD Office \$500
    - ii. RCHS \$300
    - iii. RCES \$300
  - c. Employee Bonds:
    - i. Clerk \$25,000
    - ii. Treasurer \$25,000
    - iii. Superintendent \$25,000
  - d. Official Newspaper of Legal Publications: Rawlins County Square Deal
  - e. Moved to Separate agenda item.
  - f. Adoption of 1,116 Hour Calendar
  - g. Adopt GAAP Waiver Resolution
  - h. Adopt Mileage Payment Amount at the state rate of \$0.58
  - i. Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments
  - j. Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d
  - k. Designate May 18 and 19, 2020 as inclement weather make-up days.
  - l. Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance.

Del Hawkins made a motion to approve the consent agenda except E for bank bids. Megan Rippe seconded. Motion carried 7-0.

**20-007A** – Bank Bids – The bank bids were as follows. The Bank 1.55% for interest. Farmers Bank and Trust .95% for Interest. Del Hawkins made a motion to approve The Bank as the official depository bank for Rawlins County USD 105. Megan Rippe seconded. Motion carried 5-0. Jessica and Isaac stepped out of the meeting for this item.

**20-008** – NKESC Board Appointment – Del Hawkins made a motion to appoint Jessica Miller to the NKESC board. Isaac Marintzer seconded. Motion carried 7-0.

**20-009** – Northwest Tech Board Appointment – Dianna Kastens made a motion to appoint Del Hawkins to the NW Tech Board. Scott Beims seconded. Motion carried 7-0.

**20-010** – Headstart Agreement MOU – Dianna Kastens made a motion to approve the Headstart MOU. Megan Rippe seconded. Motion carried 7-0.

**20-011** – Food Service Program Agreement – Scott Beims made a motion to approve the food service program agreement with KSDE Child Nutrition. Del Hawkins seconded. Motion carried 7-0.

**Discussion/Possible Action**

**20-012** – Fire Alarm – Galen and Kathy Wagoner presented information on a new fire alarm system for our district. The old one has had parts damaged by power surges with about \$40,00 in damage.

Isaac Marintzer made a motion to accept the bid of \$68,123 for a new fire alarm system with appointing the superintendent to turn it into insurance for the damage from the power surges. Megan Rippe seconded. Motion carried 7-0.

**20-013** – Donation – Del Hawkins made a motion to accept a donation with much gratitude from Jim and Dawn Hampton for \$500 for class supplies for Dana Juenemann’s room. Isaac Marintzer seconded. Motion carried 7-0.

**20-014** – Van/Bus Purchase – Scott Beims made a motion to approve a bid from Rusty Eck for a 2019 van for \$26,920 and a bus from Midwest Bus Sales for \$57,405. Del Hawkins seconded. Motion carried 7-0.

Del Hawkins made a motion to dispose of the 03 Ford Excursion. Dianna Kastens seconded. Motion carried 7-0.

**20-015** – Elementary Staffing – Dianna Kastens made a motion to move Emily McQuitty to first grade and Jessica Withington to title reading only K-3 and get a para to help with Jessica and get reding materials for 4-6 grades. Megan Rippe seconded. Motion carried 7-0.

**20-016** – Bus Use Request – Del Hawkins made a motion to allow God’s Little Saints use of our bus per BOE policy EDAC. Isaac Marintzer seconded. Motion carried 7-0.

**20-16A** – St. Catherine Agreement – Megan Rippe made a motion to continue with the St. Catherine’s priority services agreement. Isaac Marintzer seconded. Motion carried 6-1. Del Hawkins cast a no vote.

**20-16B** – Athletic Trainer Agreement – Dianna Kastens made a motion to approve the agreement with Emily Kastens as our athletic trainer for \$19.50 per hour for up to 750 hours per year. Isaac Marintzer seconded. Motion carried 7-0.

**20-017**—Preliminary Budget Figures – Del Hawkins made a motion to publish the budget in the paper August 1st and set the budget hearing for August 19<sup>th</sup> at 6:30 p.m. Dianna Kastens seconded. Motion carried 7-0.

**20-018**—Budget Hearing Date – This was done with item number 20-017.

**20-019** – Payment of Claims – Megan Rippe made a motion to pay the claims as presented. Del Hawkins seconded. Motion carried 7-0.

## **Reports**

### **20-020**

- Superintendent
  - We were approved \$6,809 for safety cameras for the elementary school from the safe school grant from the state.
  - Update on new vaccination for this upcoming school year.
  - Rec Commission board changes
  - Issues with the sixth-grade wall not being sound proof.
  - Insurance renewal went up \$231.
  
- K-6 Principal
  - The sensory path has been installed by the gym.
  
- Jr/Sr High School Principal
  - FFA retreat at Rock Springs
  - HS looks great with the new paint and ceiling tiles
  - Mardi will be doing a FASFA meeting in the fall
  - Test Scores update

## **Executive Session**

**20-021** – Dianna Kastens made a motion to enter into a 15 minute executive session ending at 8:30 p.m. for discussion on staffing for non-elected personnel to protect the rights of the individuals involved. Those to be included in the executive session include the board and administrators. Del Hawkins seconded. Motion carried 7-0.

The board returned to open session at 8:30 p.m.

**20-022** – Del Hawkins made a motion to hire Jessica Mews as the 10-12 English Teacher. Dianna Kastens seconded. Motion carried 7-0.

Del Hawkins made a motion to enter into a 5 minute executive session ending at 8:40 p.m. for discussion of non-elected personnel to protect the rights of the individuals involved. Those to be included in the executive session include the board and Superintendent. Isaac Marintzer seconded. Motion carried 7-0.

The board returned to open session at 8:40 p.m.

Isaac Marintzer made a motion to give Matt Smith a \$4,000 raise. Del Hawkins seconded. Motion carried 7-0.

**20-023** – Adjourn – Del Hawkins made a motion to adjourn the meeting at 8:41 p.m. Isaac Marintzer seconded. Motion carried 7-0.

Kristy Miller,  
Clerk

